

EXAMPLE · SAFE WORK METHOD STATEMENT

Working at heights

SWMS for work above two metres

TASK

Work above two metres

 Example document

This is an example to show the format. It is not a live document and not a client record.

High risk work	Work where a person could fall more than two metres.
Equipment	Elevating work platform, harness, lanyard, exclusion barriers.
Competency	EWP licence where required, rescue plan briefed.

HAZARDS AND CONTROLS

What could go wrong

STEP	HAZARD	CONTROL
Set up	Unstable ground	Inspect ground, use outrigger pads
Access	Fall from platform	Harness attached at all times
Work	Dropped tools	Tool lanyards, exclusion zone below
Rescue	Suspended worker	Rescue plan, second person on ground
Pack up	Contact with power lines	Spotter, clearance distances kept

SUPERVISOR

WORKER

Name, Role

Name, Signature

Where New Begins

WHO TO SPEAK TO

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